

VBODA Executive Board Meeting Minutes  
8:30 a.m., Thursday, November 17, 2011  
Norfolk, VA

- Call to Order at 9 a.m. Keith Taylor
- This meeting is recorded to assist the secretary*
- Review of Voting Procedures Doug Armstrong
- Cindy Roberts Remembrance Keith Taylor  
*Cindy was the band director at Wallace Middle School in Washington County, the assistant band director at John S. Battle H.S., and the former District Instrumental Representative from District 7. She passed away September 22, 2011.*
- Roll Call Laura M. Thomas  
*Present: Keith Taylor, Laura Thomas, Keith Cottrill, Bud Hearne, Bill Berg, Dan Kosko, Scott Lambert, Steve King, Diana Love, Stan Schoonover, Linda Gammon, Jack Elgin, Jonathan Hargin, Denny Stokes, Rob Carroll, Doug Armstrong*
- Confirmation of Agenda  
*One correction; Alex Kordzaia (University of Richmond) is All-State Orchestra Conductor, not Thomas Wilkins*
- Minutes from last meeting (June 21 Mountain View HS - Stafford, VA) Laura M. Thomas  
*Motion to accept: Diana Love, seconded by Denny Stokes  
Minutes accepted.*
- Treasurer's Report Keith Cottrill  
*130,422.18 in checking account  
13,116.79 in 15 month CD*  
  
*Budget presented to board. Bale Check about \$2500 less than what we budgeted. Marching Band Assessment proceeds up in the air; we may not make projected budget line item of ~\$12,000.*
- Committee Reports/VBODA Operations
1. VMEA/VBODA Fall Conference Keith Taylor  
*Conference going well. Rob Carroll will host a session on indoor marching w/panel of 5: Trey Harris, David van Gelder, Michael Hackbarth, Jeron Ransom, Johnathan Phillips. Pre-set discussion questions.*
  2. Government Relations Steve King  
*Keep an eye/ear out for potential PE requirement bill...we may need a massive write-in campaign again. Also new teacher evaluation process (40% of evaluation is based on individual student progress.) We may need to pre-test/post-test individual students. Evaluators will have "look-fors" when they observe our teaching. Steve's committee is looking into having input into this process so that the fine arts are represented well.*
  3. All Virginia Auditions Doug Armstrong  
February 25, 2012 – JMU  
*All on track. Doug Armstrong as Past President, serving in place of President-Elect to run band auditions. Thanks expressed to Doug for doing this.*
  4. All Virginia Band & Orchestra Event Keith Taylor  
2012 Event: April 12-14 Keith Cottrill  
Location: James River High School, Richmond  
Conductors: Symphonic Band: Tom Leslie, UNLV  
Concert Band: John C. Carmichael, University of South Florida  
Orchestra: Alex Kordzaia, University of Richmond  
  
2013 Event April 4-6  
Location: Harrisonburg, VA  
Conductors: Symphonic Band: Paula Crider, University of Texas  
Concert Band: Jay Gephart, Purdue University  
Orchestra: pursuing Thomas Wilkins, Omaha Symphony

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5. Orchestra Representative Bud Hearne  
*Thanks to VBODA for providing snacks for VASTA meeting. ASTA produced a string curriculum; we are among the first in the nation to receive. All regional orchestra events have provided info except for one.*
6. VBODA Marching Band Assessment Rob Carroll/Bill Berg  
*164 bands pre-registered this year, up from 151 last year. 49 judges hired, 2 replaced late in process. Last weekend very popular. Indoor option has to be explored. Much discussion of individual sites and decisions that had to be made the day of or day before Assessment. Much unhappiness from directors that didn't get the sites they preferred. Can we set up an indoor evaluation form? Committee can look at it. Bill recommends change of Northeast site, possibly Patriot HS?*  
  
*Official thank you to Bill Berg for accommodating on 3<sup>rd</sup> Saturday. Thanks to Mike Ward, Millbrook Band Director and his parents and administration for flexibility, commitment and dedication. M. Ward: We need some guidance on cancellation. Currently up to sit coordinator and host.*  
  
*Rob Carroll: Our committee will look at indoor evaluation criteria. Also at January meeting the committee will evaluate the adjudication pool (particularly to see which area the adjudicators are best suited.) Training video is well in progress. Voice over by Clyde Hughes and others from around the state. Keith Taylor: Video is fabulous!*  
  
*Scott Lambert: Concern from younger directors in beach area re same judging pool. There needs to be an additional Southeast site. Concern from this area re starting inside then moving outside. Bill has difficult job but does it well; he tries to accommodate everyone, but it is tough.*  
  
*Jonathan Hargis: Turf doesn't prevent rain; electronics cause safety issue. At Southeast site, we did not provide an opportunity to get prepared to go inside; others in state did. Southeast directors have a legitimate gripe. We have to start thinking about a regional or district level event, as Concert Assessment. Keith Taylor: Committee task. Doug Armstrong: We should list MBA committee members on the website.*
7. Awards Committee Jonathan Hargis
8. Scholarship Committee Carl Bly
9. Manual Committee/Legacy Recording Stan Schoonover, Dan Kosko  
*2400 CD's have been produced. Participation fees should come close to the \$38,000 projected. We can save money by sending out participation fee reminder on-line through district reps. All 16 district chairs replied to request for info, so CD directory should be inclusive.*  
  
*Current version of the administrative handbook is on the CD. Grading committee will meet in the Jefferson board room on Saturday; newly graded tunes will be posted on the website.*  
  
*Legacy Project: We are down to 15 missing recordings. Still missing lots of programs. Would like to put up recordings on website; expressed for copyright issues.*
10. Website Report Doug Armstrong  
*Work in progress. Next major step is member area. Will access by MENC (NAfME) number and last name. Clark Publishing is doing website (Doug is updating.) Looking for homepage material. Mission statement?*  
  
*Denny will draft a mission statement based on current manual language; then will forward to Doug, who will forward to Keith for committee review.*  
  
*Committee reports should be on online (on the secure side.) On-line voting is one of top priorities; should be a test within a couple of weeks. About 1700 VBODA members; about 120 don't have an email address. These members will have to contact Doug to get into members' only site. The only criteria for being a VBODA member is to pay NAfME dues, then check the box for VBODA on the renewal form.*  
  
*Official thanks expressed to Doug Armstrong for working on the website and to Keith for pushing this project forward.*

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11. All-VA Jazz Ensemble Committee Cathy Fisher (Ben Frenchak)  
*Mike Steinel, University of North Texas jazz and trumpet instructor, is conducting. Ben Frenchak is auditions chair. All is going well. Concert at Roper Theater at 1:00 p.m. on Saturday.*

12. Budget Report Keith Cottrill  
*Budget report distributed. Will share with membership tomorrow. Many members concerned about yearly participation fee.  
Budget report accepted.*

Old Business

1. Concert Adjudication Report Carl Bly (Darrell Pearman)  
*We have not received any negative feedback on the new assessment sheets. There will be a session on new sheets at next fall's conference. Matt Brodt will bring a band to conference and will perform three pieces—one at a III level, one at II, and one at I. Stan Schoonover: Use caution here: this could be taken wrong.*

2. Sight Reading Committee Report Diana Love  
*SR music for band has been completed by Gary Fagan, and it is musical! Script for SR judge will be handed out with the sightreading.*

*Motion to accept SR script: Denny Stokes; seconded by Rob Carroll. Script accepted.*

3. Manual Revision Report Denny Stokes  
*Revision/re-write of section II presented. Will email to district reps so that they can distribute to membership. Specific changes: All-District events all have a hyphen. String Rep is now Orchestra Rep. VBODA does not **generally** sanction homestays.  
Official thanks expressed to Denny for work on manual re-write.*

***Motion by Stan Schoonover, seconded by Dan Kosko:***

***I move that the VBODA Executive Board recommend approval of the revisions to the Administrative Handbook as presented -- "New Section II: VBODA Policies, Rules, and Procedures." Further moved that, if approved by appropriate votes of the membership, the new section II be implemented for the 2012-13 school year, to begin June 15, 2012. Additionally, if inconsistencies or contradictions between the new section II and existing handbook sections are encountered, the policies and procedures contained in the new section II will take precedence.***

***Motion passes.***

New Business

1. General
- a. Review of Executive Succession Keith Taylor  
*Manual says that if president-elect is unable to fulfill his duties, the secretary undertakes them. After extensive discussion with immediate past president and secretary, all agreed that immediate past president would fulfill duties until July 1 when the new electee assumes the presidency.  
There will be a special election next November (2012) to elect a new President-Elect.*
  - b. Committee Reports Keith Taylor
    - i. Committee Chairs Please submit Reports to Secretary electronically/digitally
    - ii. Please submit a list of the members of your committees
  - c. Elections Keith Taylor
    - i. Candidates for President-Elect
      - 1. Alan Hall
      - 2. John Sarvay
    - ii. Candidate for Secretary
      - 1. Laura Mulligan Thomas
    - iii. Candidate for String Representative
      - 1. Carrie Finnegan
  - d. Sight Reading Proposal by Jim Hale Keith Taylor  
*Consideration of grade of ensemble when determining number of minutes to prepare. No action taken on this.*

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2. Orchestra Bud Hearne  
a. Request for VBODA to pay for Virginia students going to the National HS Honors Orchestra

***Motion by Bud Hearne, seconded by Stan Schoonover:***

***I move that the VBODA Executive Board provide \$100 for each of the three Virginia students participating in the NHHO event in March 2012 to help with expenses.***

***Motion passes.***

3. Band  
a. Regional Jazz Festivals  
*Ben Frenchek, Cathy Fischer, and Keith Taylor discussed. Only 2 districts have jazz festival; regional festivals may result in more participation. Will discuss further at April meeting.*  
b. Back up Plans for Events and/or Auditions  
*What if All-Va auditions were snowed out? The manual says we go to a quota system. When schools have closed in the past, we have accommodated those students who have showed up to All-Va auditions. Keith Taylor: We need to come up with a plan. We need a committee; someone from the Ex Bd please step up.*

Announcements

Active Committees: Sight Reading, Concert Adjudication, Manual Revision

Standing Committees: Manual, Marching

Next Board Meeting: April 13 at 1:00 p.m., James River High School

*Motion to adjourn by Scott Lambert; seconded by Doug Armstrong.*

*Meeting adjourned at 11:37 a.m.*

*Respectfully submitted by Laura Mulligan Thomas*

*November 20, 2011*